



SABIC
SOUTH AFRICAN BUSINESS INCUBATION CONFERENCE
CONFERENCE 2018
www.sabi-conference.co.za

15-16 November 2018

“Creating inclusive Entrepreneurial Growth through Innovation”

Emperors Palace
Kempton Park | Johannesburg | South Africa

small business development
Department of Small Business Development
REPUBLIC OF SOUTH AFRICA

seda
SMALL ENTERPRISE DEVELOPMENT AGENCY
an agency of the state

INSTRUCTIONS FOR COMPLETION:

Fill in all required information below – incomplete entries will not be considered.

VERIFICATION AND ADJUDICATION

All entries received before or on the closing date of 15 October 2018 will be acknowledged and allocated a reference number. All entrants should verify with the Seda that their entries have been received. Entrants not allocated a reference number by 15 October 2018 should contact the Seda. Short-listed entries will be verified. Verification may include email and telephonic interviews with project managers and referees, and/or site visits. Should there be material differences between the verification findings and information in a submission, adjudicators retain the right to disqualify an entry.

Verified projects will be judged by an external panel of adjudicators.

The adjudicators retain the right to move an entry to a category they deem more appropriate.

The adjudicators’ decisions are final and no correspondence will be entered into.

DETAILS OF NOMINATOR

Name and Surname: _____

Organisation/Company: _____

Position: _____

Telephone (office): _____

Mobile/Cell: _____

Email : _____

Name of Nominee: _____

Telephone (office): _____

Mobile/Cell: _____

Fax: _____

Email: _____

AWARDS:

The awards will be represented by the following categories:

- Incubator of the Year
- Accelerator of the Year
- Outstanding Incubator Client
- Outstanding Accelerator Client
- Outstanding Graduate Entrepreneur
- Minister's Award

In deciding on the categories to be awarded, the International Business Incubation Association guidelines were followed to allow winners to also enter the international competition.

Incubator of the Year	
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This award will honour exemplary incubation programmes. To qualify for the award, the incubator must have on-site management, provide a full range of business development services and have a policy that provides for graduating companies.

The adjudicators will be looking at:

- Incubation model (i.e. business development support)
- Innovation
- Outputs
- Sustainability of graduated clients
- Funding streams
- Partners

Accelerators of the Year	
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This award will honour exemplary accelerator programmes. To qualify for the award, the incubator must have on-site management, provide a full range of business development services and have a policy that provides for graduating companies.

The adjudicators will be looking at:

- Accelerator model (i.e. business development support)
- Innovation
- Outputs
- Sustainability of graduated clients
- Funding streams

- Partners

Outstanding Incubator Client	
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This award recognises outstanding client of an incubation programme.

The client may be physically or virtually supported by the incubator that have shown:

- Innovation
- Impact, what problem is it solving
- At least 30% growth in turnover
- Employment creation within the first year of incubation support

Outstanding Accelerator Client	
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This award recognises outstanding client of an accelerator programme.

The client may be physically or virtually supported by the incubator that have shown:

- Innovation
- Impact, what problem is it solving
- At least 30% growth in turnover
- Employment creation within the first year of incubation support

Outstanding Graduate Entrepreneur	
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It recognises entrepreneurs that are successful by anyone's measures post incubation/accelerator support. The entrepreneur should have met the programmes specified exit criteria. Adjudicators will look at:

- Increase in turnover
- Jobs created
- Diversification
- Technology improvement
- Other awards and recognitions
- Corporate social responsibility

DSBD Minister's Award	Not open to the public
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The award aims to honour an individual or organisation for their exceptional contribution in the enterprise development and innovation space. The award does not have a formal, external nomination process but instead draws from the industry success stories from person who has contributed greatly to the industry.

DECLARATION

I herewith accept the rules of the South African Business Incubation Conference AWARDS and confirm that all information supplied is correct.

Signed by Nominator:

Date:
